



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 09-15-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 13, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 18, 2017

September 18, 2017 Monday	No Scheduled County Meetings		
September 19, 2017 Tuesday	*Human Resources Committee (Agenda Revised) Bridges Federated Library Systems Board	8:30 a.m. 6:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Delafield Public Library 500 Genesee St, Delafield
September 20, 2017 Wednesday	Land and Water Conservation Committee Board of Health	8:00 a.m. 1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Health Department 1541 Annex Rd, Jefferson
September 21, 2017 Thursday	*HOME Consortium Board (Agenda Added) Planning and Zoning Committee – Public Hearing	9:00 a.m. 7:00 p.m.	Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59, Waukesha Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
September 22, 2017 Friday	Law Enforcement and Emergency Management Committee Solid Waste/Air Quality Committee – Clean Sweep	8:30 a.m. 2:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson City of Watertown Street Department 811 S. 1 st Street, Watertown
September 23, 2017 Saturday	Solid Waste/Air Quality Committee – Clean Sweep	8:00 a.m.	City of Watertown Street Department 811 S. 1 st Street, Watertown
September 24, 2017 Sunday	No Scheduled County Meetings		

Agenda - Human Resources Committee – *Revised September 14, 2017
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, September 19, 2017 @ 8:30 a.m.

Committee Members: James Braugher, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of August 23, 2017, Human Resources Committee Minutes
7. Approval of September 15, 2017, Joint Finance and Human Resources Committee Minutes
8. Communications
9. Third quarter, 2017, Retirement Recognitions to be presented to County Board
10. Presentation by Highway Commissioner, Bill Kern, regarding Highway Equipment Operator differential and an equipment certification process update, in accordance with Personnel Ordinance HR0360(B)(8)(e)
11. Discussion of Resolution 2004-50 and possible amendment to insurance coverage for active military employees and their families
12. Discussion of Resolution 2004-51 and possible amendment to vacation accrual for employees on active military duty
13. Update on the selection of a Mass Notification and Alert Solution Services
14. Discussion and possible action on the Section 125b/Flexible Spending Plan (FSA) Administrator proposals
15. Update and discussion on the Wisconsin Public Employers' Group Health Insurance Program and other health insurance options and possible recommendation regarding county-sponsored health insurance for 2018
16. Discussion and possible recommendation to complete a Request for Proposal for a classification and compensation study for 2018-2019
17. Review of July, 2017, Monthly Financial Report for Human Resources and Safety
18. Report from Human Resources Director:
 - a. August, 2017, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
19. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(g), conferring with legal counsel regarding litigation, or possible litigation, regarding an alleged violation of the Wisconsin Fair Employment Act
20. Reconvene into open session for consideration and possible action regarding items discussed in closed session
21. Set next meeting date and agenda items
22. Adjournment

Next scheduled meeting: Tuesday, October 17, 2017 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: Tuesday, September 19, 2017
TIME: 6:00 p.m.
PLACE: Delafield Public Library
500 Genesee Street
Delafield, WI 53018

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of August 2017 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. Approval of Library System Program Plan and Budget 2018 – Action
9. Approval of State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2018 – Action
10. Next Meeting Date: Tuesday, October 17, 2017 (Irvin L. Young Memorial Library, Whitewater)
11. Adjournment

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, September 20, 2017 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September Agenda
5. Approval of the August 16, 2017 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2017 Report
 - Food, Land and Water Conference - October 16,17
8. Discussion on LWCD Directors September 2017 Report
9. Natural Resources Conservation Service (NRCS) Report
10. Discussion on Potter's Field
11. Discussion on Hoard Dairyman Facility
12. Discussion on Foxconn
13. Discussion and Possible Action on Approval of Moldenhauer Conservation Reserve Enhancement Program (CREP) Perpetual Easement
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Review of the Monthly Financial Report (July)
17. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
18. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
19. Discussion on Items for the Next Agenda
20. Next Scheduled Meeting:
 - October 18, 2017 @ 8:00 am in Room 112
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, September 20, 2017

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Approval of Board of Health Minutes for July 19, 2017**
6. **Communications**
 - a. Request from Anita Martin for Agenda Item in November
 - b. Communications from Ixonia Residents
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
 - b. Review and Discussion of 2018 Budget
9. **Operational Update of the Environmental Health Program**
10. **Discussion of Public Health Preparedness Program**
 - a. Hazardous Materials Tabletop Exercise
 - b. Update on 2017-2018 Public Health Preparedness Grant
 - c. Family Assistance Center Training
 - d. Meeting with UW-Whitewater
11. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Parents as Teachers Training
 - d. State Child Passenger Safety Program of the Year Award
 - e. Discussion of Fluoridation of the Village of Palmyra Water
12. **Discussion of Health Department Monthly Report**
13. **Adjourn**

Next Scheduled Meetings: All Wednesdays – November 29, 2017, January 17, 2018 and March 21, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, September 21, 2017
Waukesha County Administrative Building
515 W. Moreland Blvd. Rm 355/59
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the July 20, 2017 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. WI Partnership Additional Funds Request
7. Oakbrook Corporation – Highlands South
8. Impact Seven CHDO application for Lakeview Terrace I and II
9. Village Point Commons update
10. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 21, 2017

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 21, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS
WITH CONDITIONAL USE**

R3996A-17 & CU1926-17 – Tim Esser: Rezone in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance with conditional use jj. for mini-warehousing/personal storage warehousing on **Newville Road**, PIN 030-0813-2834-003 (4.297 Ac) in the Town of Waterloo.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL
R4003A-17 – Jacob Kummrow: Rezone to create a 1.16-acre building site on **Morgan Road** in the Town of Concord from part of PIN 006-0716-1344-000 (16.222 Acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4004A-17 – Lance Dopke/Dopke LLC Property: Create a 3-acre lot around the home at N8471 Witte Lane, Town of Watertown, from PIN 032-0815-2211-000 (18.106 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4005A-17 – Donald & Phyllis Vehlow Trust: Create a 1-acre building site on County Road G from part of PIN 030-0813-2421-000 (20.962 Acres), Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R4006A-17 – Donald & Phyllis Vehlow Trust: Rezone to create a 2.6-acre Natural Resource zone adjacent to a proposed building site on County Road G, Town of Waterloo, from PIN 030-0813-2421-000 (20.962 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE APPLICATIONS

CU1929-17 – Robert Muchka: Modify conditions of CU1786-14 to allow a third storage structure, 2,800 square feet and over 15 feet in height, at W1336 County Road B, Town of Concord, on PIN 006-0716-1641-001(3.467 Acres). The property is zoned Community; this action is being taken in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1930-17 – John & Ann Adsit: Conditional use for an extensive on-site storage structure 20 feet in height in a Residential R-1 zone. The site is at W9569 Skogen Road, Town of Oakland, on PIN 022-0613-0721-030 (0.477 Acre). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov

Jefferson County
Law Enforcement/Emergency Management Committee
Courthouse, Room 112 / 311 S Center Avenue/ Jefferson WI 53549

Friday, September 22, 2017 @ 8:30 A.M.

COMMITTEE MEMBERS: Dwayne Morris (Chair), Kirk Lund, Ed Morse, Michael Wineke and Dick Schultz

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of Minutes from the August 25, 2017 Meeting
7. Review Emergency Management Budget
8. Discussion on Off-Site Plans 2017 Plan of Work – 2nd Half
 - a. Jefferson County-Wide Farm Plan – In Progress
 - b. Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – Update complete – waiting for signatures
 - c. LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs – Complete and sent to the state office.
 - d. Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs – Update complete – waiting for signatures
 - e. Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs – Update complete – waiting on signatures
 - f. Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs – facilities currently under construction – Currently under construction and about 2 months behind – received approval from state office to push update to first half 2018
 - g. Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs – Update complete – waiting for signatures
 - h. Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs – Update complete – waiting for signatures
 - i. Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – verified with facility and manufacturer of the battery – the 544 lbs. that was reported is accurate and this is not a planning facility. No plan is needed.
9. Discussion on August 2017 - September 2017 Activities
 - a. City of Jefferson National Night Out
 - b. Child Safety Fair – Johnson Creek
 - c. South Central Health Care Coalition Meeting
 - d. Mud Lake Boom Drill – Planning and Event
 - e. Meeting with USDA regarding Site assessment and how to establish site security – Training and two site visits 9/19-21/17
 - f. EMS Association Meeting
 - / g. WI Voluntary Organizations Active in Disasters Webinar – Long Term recovery SE Region floods - (Kenosha, Walworth, Racine)

- h. Internal and Mass alert notification meetings
- i. Tabletop Exercise 9/12/17 Hazardous Material release – planning and event
- j. Meeting with DNR Conservation Warden Supervisor - Introduction
- k. Human Resources Training – Effective Hiring Process and Keeping up with new developments
- l. Local Emergency Planning Committee Meeting
- m. Watertown Health Care Coalition meeting
- n. Active Shooter Exercise – Whitewater High School
- o. Natural Hazards Mitigation Plan
- p. Emergency Management Budget Review and Quarterly meeting
- q. Flood Mitigation and Acquisition Program – 5 properties
- r. Meeting – Flood Mitigation properties – what happens after acquisition
- s. Nycol Haberman training – Mitigation for Emergency Managers
- t. WFAW Morning Magazine – September is Preparedness Month
- u. South East Region Meeting – Washington County – FFY 18 Plan of Work
- v. Budget Hearing
- w. WI Voluntary Organizations Active in Disaster Board Meeting
- x. SE Regional Statewide Communication Interoperability Plan Implementation Council Meeting
- y. Chiefs & Sheriff Association meeting
- z. Family Assistance Workshop and Exercise Planning
- aa. Debris Management Class – Organization
- bb. ARES/RACES exercise – Jefferson County EOC
- cc. Daily Operations

15. Correspondence

16. Date and Time of Next Meeting – Friday, October 27, 2017 at 8:30 a.m.

17. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County

Solid Waste/Air Quality Committee – Clean Sweep Event Friday, September 22, 2017 – Time: 2:30 – 5:30 p.m. Saturday, September 23, 2017 – Time: 8 – 10 a.m.

*City of Watertown Street Department
811 S. First Street
Watertown, WI 53094*

Members: Don Reese-Chair, Gregg Patrick-Vice Chair, Laura Payne-Secretary, Gray Kutz and Kirk Lund

Staff: Rob Klotz, Matt Zangl and Sharon Ehrhardt

1. Clean Sweep Event Operation

A. Place: City of Watertown Street Department, 811 S. First Street, Watertown

Directions: USH 26 (S. Church Street) to W. Milwaukee Street; turn east and go to S. First Street. Drive straight through the gate and turn left at the end of the building to enter the Clean Sweep from the south end of the building.

B. Time: The staff, Solid Waste/Air Quality Committee and volunteers arrival times:

2:00 p.m. on Friday, September 23, 2016

7:30 a.m. on Saturday, September 24, 2016

All volunteers need to sign in.

C. Safety Meeting:

On Friday, the safety meeting is at 2:00 p.m. sharp.

On Saturday, the safety meeting is at 7:30 a.m. sharp.

All volunteers, Committee members and staff should attend one of the meetings. Veolia will be set up and ready for operation at 2:15 p.m. on Friday and 7:45 a.m. on Saturday.

The general public will be arriving shortly after the safety meetings.

E. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

2. Please notify Ehrhardt by September 15 if you plan to attend; (920) 674-7430 or Email Sharoneh@jeffersoncountywi.gov
3. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Clean Sweep Event no business will be conducted!

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.